



SHASTA MOSQUITO AND VECTOR CONTROL DISTRICT

June 21, 2016 1:00 P.M.

District Office, 19200 Latona Road, Anderson, CA 96007

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

1. Call to Order: District Board President Mr. Stephen Morgan called the meeting to order at 1:02 P.M.

Roll Call

Trustees Present: Stephen Morgan, President
Vickie Marler, Vice President
Larry Mower, Secretary
Dale Dondero, Trustee
Mike McNamara, Trustee

Trustees Absent: None

Others Present: Peter Bonkrude, District Manager
Darcy Buckalew, Administrative Office Manager
John Albright, Vector Ecologist
John Bliss, SCI Consulting

2. Pledge of Allegiance: The meeting opened with the Pledge of Allegiance. **Trustee McNamara led the pledge of allegiance.**
3. Approval of Agenda: **A motion was made by Trustee McNamara and seconded by Vice President Marler it was agreed to unanimously to approve the agenda.**
4. Public Comment: President Morgan stated that this is the time for any person wishing to address the Board to do so.
5. Consent Calendar –
 - a) Minutes of the Regular Board Meeting held May 17, 2016.
 - b) June Payables in the amount of \$217,725.02. **A motion was made by Trustee McNamara and seconded by Secretary Mower and it was agreed unanimously to approve the consent calendar.**

6. Items Removed from the Consent Calendar –

7. Correspondence/Informational:

- a) Shasta Mosquito and Vector Control District Financial Report at 5/31/2016-
The District Manager stated that we are where we should be with income and expenses. We are also at the end of our 2015-2016 fiscal year which is the first complete year under the new treasury system.
- b) California Arbovirus Surveillance Bulletin #14- Week of June 10, 2016 – The District Manager stated that the Bulletin shows as of June 10, 2016. The District Manager stated there are 118 WNV positive birds in 8 counties; we are about normal for dead bird positives. There have been 126 WNV positive pools in 15 counties as of this date and looks as if we are ahead of the 2015 WNV positive pools amount. No WNV positive humans. The *Aedes aegypti* mosquitoes have been detected in Southern California.
- c) Buzz about Employees- Guangye Hu, Assistant Manager Dr. Hu was hired by the district in September 2012. Prior to being hired Dr. Hu worked as the Manager of Hernando County Mosquito in Florida. He was employed by Hernando County Mosquito for 13 years. Dr. Hu was born and raised in Tai'an City, Shandong Province, China, where he attended medical school and earned his Master's degree in medical parasitology and entomology. In 1990 he moved to the U.S. and arrived in Florida where he received his Ph. D. Guangye and his wife Yanfen have two children. Their daughter, her husband and their two granddaughters live in the Sacramento area so they visit often. Their son just graduated from Duke University and will hopefully be moving to California in the near future. President Morgan and the Board thanked Dr. Hu for his buzz about Employees.
- d) Strategic Plan Update- The District Manager stated this agenda item has been updated and sections highlighted for the staff and board members to view easily.
- e) Compliments to District Employee-The District Manager stated that Val took a call from Mrs. Armstrong on Black Lane in East Cottonwood. She was concerned if we had a new species of mosquitoes because they were extremely vicious with a painful bite. The District has a light trap and sentinel chickens at the Armstrong's property so an employee is there at least once a week. Mrs. Armstrong commented on how much Vector Technician Mark Mulcahy does in her area. She feels he does a great job and did not feel the need to put in a service request as she knew he would take care of the mosquitoes. Vera Cecchi on Bambury Court called to thank Field Supervisor Kelly Cleland for taking such good care of their neighborhood by fogging the other day. A resident on Oriole Lane called to thank Seasonal Reid Sheeks and Vector Control Technician Al Shabazian for responding so quickly to her service request. They delivered fish the same day she called. She appreciates the service we provide. The Vector Ecologist led a classroom type presentation as well as a tour of the district grounds and the children from the school sent the district a thank you booklet.

8. Manager's Report – This District Manager stated during this report period as temperatures rise, we begin to see an increase in *Culex pipiens* and *Culex tarsalis* mosquitoes; the main vectors for West Nile virus (WNV). In addition to an abundance increase, higher temperatures will also cause WNV to replicate faster. The current spread of WNV in California is shown in the attached map. In addition to our WNV surveillance and control efforts, we're implementing surveillance for invasive *Aedes* mosquitoes; some of these new traps will be built in-house and some have

been purchased. The hope is that we can get ahead of the curve regarding any importation of invasive *Aedes*. Lastly, we continue to stay engaged in grant funding potentials that could bolster our surveillance infrastructure. The District Manager stated our Architects have almost completed the plans to a point where we can begin submitting them for permit approval. They plan to have our drawings back before the end of the month, and we are currently working on the first draft of the General Contractor RFP that we hope to bring to the July Board Meeting for approval.

10. Department Reports:

- a) Guangye Hu, Ph.D., Assistant Manager - Operations Report – The Assistant Manager stated that during this report period the Operations Department saw treehole mosquito populations tapering off. Staff shifted focus on control of disease transmitting mosquitoes the *Culex*. Staff also carried out the annual catch basin project and started the summer pool project. There were a total of 144 service requests were received from 17 communities, in which the most (40%) were from the Redding area, followed by Anderson (13%). Among the types of service requests, 46% were mosquito complaints and 35% were requests for mosquitofish, and 13% were for both mosquito complaints and fish requests. Staff made a total of 2,595 sites of inspections in 17 communities to determine if mosquito breeding was occurring. Of the inspections, 85% were made in the following communities, 28% in Redding, 28% in Anderson, 18% in Cottonwood, and 11% in Enterprise. Staff made 657 applications for treating mosquitoes. Of the applications, 11.9% were for controlling mosquito adults, 85.5% for controlling mosquito larvae, and 2.6% for controlling vegetation to facilitate mosquito control. Mosquitofish were released to 179 permanent and semi-permanent water bodies as biological control agents to control mosquito larvae and pupae. Catch basins can cause a serious mosquito-breeding problem in the urban and suburban areas. They collect and retain water from rain and excessive irrigation of lawns and vegetation gardens and breed *Culex* mosquitoes that transmit West Nile virus (WNV). Each year the staff inspects the catch basins within the District boundaries in the summer and treats those that hold water, potentially breeding mosquitoes. This year staff inspected 7,347 catch basins, of which 755 (10.3%) were treated with pesticides. The percent of catch basins treated was the smallest in Redding (5.3%). The City's Public Works Department attributed that to their storm drain cleaning program. They have inspected and cleaned as needed catch basins in the city since last year. Staff training included the VCT/heavy equipment operator apprentice completing the course of heavy equipment operations and maintenance at Shasta College. He is planning to take more courses in the future toward the heavy equipment operations and maintenance certification program offered by the same department. Also three vector control technicians passed their state certification exams: two were certified in categories C and D, and one in B. The fleet/building maintenance technician rode with zone technicians to learn their zones and the procedures of larviding, adulticiding, and special projects.

- a) John Albright, Vector Ecologist – Vector Ecology Report – The Vector Ecologist stated The effects of the western treehole mosquito, *Aedes sierrensis* on mosquito populations is still pretty significant, but their numbers dropped dramatically during the report period. For this reason our CO₂-baited encephalitis virus traps (EVS) are continuing to show numbers above 5-year averages for this time of year. Populations of mosquitoes caught in New Jersey light traps (NJLTs), which catch fewer *Aedes sierrensis* because they only run at night, are showing numbers more similar to seasonal norms. The District is transitioning out of a phase where *Aedes spp.* and *Ochlerotatus spp.* mosquitoes predominate and our summertime *Culex spp.* mosquito populations are on the rise in proportion to our other types of mosquitoes. *Culex*

spp. mosquitoes are of higher concern to the District because they can transmit West Nile virus and Saint Louis encephalitis virus (SLEV), both of which are currently being detected in other areas of California. Some shifting of trap locations was done in the last week of the report period to get rid of one EVS traps and one NJLT that required a lot of travel time but had not provided much information on mosquito populations since they were put up a few years ago (didn't catch much). This allowed routes to be rearranged and traps to be added in areas of Lakehead and Shingletown that had rather large human populations and some mosquito habitat but no regular weekly surveillance activity by the District. No mosquito-borne diseases of any kind have been detected by any of the District surveillance methods so far in 2016. No dead birds suitable for virus testing were reported, collected or tested during the report period. Blood samples were taken from the District's five chicken flocks (39 total birds) on May 12 and 26, as well as on June 9. No antibodies to any mosquito-borne viruses have been found in any of the Districts sentinel chickens so far in 2016. During the report period 30 samples of from 13 to 50 *Culex spp.* mosquitoes each were submitted to UC Davis where they were tested for the presence of mosquito-borne diseases. No mosquito-borne diseases have been detected in any mosquito samples submitted so far in 2016 by Shasta Mosquito and Vector Control District. During the report period the District also began trials of a new application method for injecting larval mosquito control products into the irrigation system used on log decks at the Sierra Pacific Lumber Mill in Anderson. The product that is being used allows normal development of mosquito larvae, but prevents mosquitoes at the pupal stage from emerging into adults, leading to mortality. The Vector ecology staff is using two bioassay methods to monitor the efficacy of the applications. One is based on a method developed by Placer County MVCD. It uses containers that are placed under the log decks with a known number of mosquito larvae. The design of the containers allows water from the decks to circulate through but prevents the larvae from escaping. By counting the number of adults that emerge in the containers compared to the number of larvae placed there, the percent of mortality of mosquito larvae living in the log decks can be estimated. A total of six of these apparatuses were placed in the decks under different conditions with different larval types for about a week during the last week of May. There seemed to mortality in all of the containers in treated areas and good survival for mosquitoes in untreated containers. We cannot really say more than that until more data is collected. The District will continue to set these up every few weeks at the mill throughout the summer. The District also ran more conventional bioassays in the lab on three occasions. For these bioassays larvae were caught from beneath the treated log deck and placed in hatching containers with water also collected from below the decks, which presumably had the larval control product in it. Some of those larvae were also put in untreated mill water, and untreated lab-reared mosquitoes were put in treated and untreated water as well for comparison. As with the field bioassays, it is pretty clear that the injected larvicide did cause mortality in the treated mosquitoes and in lab-reared mosquitoes placed in the treated water. It also appears that the effect was greater after the product had been circulating in the log deck for a few weeks. Again, we cannot report more specific results until we run a few more replicates of the bioassay procedure. The Vector Ecologist presented various different mosquito traps and also discussed the application and studying of the efficacy of the products.

11. Committee Reports

- a) Executive –
- b) Financial –
- c) Personnel –

- d) Oversight Committee-The District Manager stated the committee met last week to discuss selling of three parcels due to a full appraisal offer on these properties. Typically the committee meets quarterly to approve bills and the selling of property however due to the short timeline a special meeting was called to approve the sale of the three properties.
- e) Ad Hoc Build Committee-

12. Old Business:

- a) Staff Report from District Manager concerning the Mosquito, Vector and Disease Control Assessment for District Area 1. The District Manager stated that 11a through 11g took care of the benefit assessments for both Area 1 and Area 2. He stated that the Benefit Assessment for Service Area 1 is being set at \$17.25.
- b) Staff Report from District Manager concerning the Mosquito, Vector and Disease Control Assessment for District Area 2. The District Manager stated that the Benefit Assessment for Service Area 2 is being set at \$24.40. The District Manager introduced John Bliss, SCI Consulting Group. Mr. Bliss thanked the board and reviewed Benefit Assessment area 1 and 2. Mr. Bliss also discussed Proposition 218 and the recent challenges to a Park District and a Fire District in the Bay Area regarding the engineers report that was submitted. Both these challenges were successful and these challenges were done within the first year of the assessment. SMVCD has had their assessments in place since 2005 and 2007. Mr. Bliss stated there have not been any challenges to any Mosquito and Vector Control Districts and it's highly unlikely. Just want to make board and staff aware of the current challenges. Throughout California, Mosquito and Vector Control assessments 95% of the new balloting is successful. Mr. Bliss added that they will be at the MVCAC quarterly meeting discussing the Zika virus and possible impact in the areas affected. The District Manager added that when West Nile virus hit our area SMVCD didn't change a lot of how we ran control operations because we were using the same methods to treat Western Equine Encephalitis (WEE) and St. Lewis Encephalitis virus (SLEV) The areas that are dealing with the Aedes species are experiencing labor intensive programs such as door to door so many are having to create all new programs and in some cases a new department within their district to deal with this invasive species. The logistics of the Zika control is much different than the WNV control. That is why many of these districts are looking for alternative funding because they now need to create new departments to specifically handle this species. Trustee McNamara asked from a state wide perspective has there been any impact on supplies due to the Zika virus. The District Manager stated there have been a few issues but more nationwide not local. Surveillance equipment seems to be more impacted we have a few items on backorder. We haven't received any indication from pesticide vendors of any product availability issues as of this date.
- c) Legal Notice of Public Hearing
- d) Open Public Hearing to:
At 1:50 P.M. President Morgan opened the Public Hearing. He welcomed John Bliss from SCI Consulting. The District Manager stated assessments for "Mosquito, Vector and Disease Control Assessment" include an annual increase equal to the change in the San Francisco Area Consumer Price Index (CPI), not to exceed 3% (three percent) per year without a further vote or balloting process. The actual change in the CPI for 2015 was 2.84% and there was no excess carried over from previous. Therefore the

maximum authorized change in the assessment rate for fiscal year 2016-17 is 20.13% and the maximum authorized assessment rate for this fiscal year is \$20.78 per single-family equivalent. The District proposes to assess at a rate of \$17.25, well below the maximum allowable rate for Service Area.

In Service Area 2 the maximum authorized change in the assessment rate for fiscal year 2016-17 is 2.84% and the maximum authorized assessment rate for this fiscal year is \$24.40 per single-family equivalent. This public hearing was noticed by publication in the Redding Record Searchlight on June 10, 2016. The District Manager stated that the documents had been considered at the last Board meeting. The Staff reports presented at this meeting are a summary of the Engineer's Reports. He feels that the levels being set are appropriate for the 2016-2017 fiscal year.

I. Consider the Ordering of Services and Levy of the Assessments for Fiscal Year 2016-2017 for the "Mosquito Control and Disease Prevention Assessment (Area 1)" and Ordering the Levy of Assessments for the Fiscal Year 2016-2017 for the "Mosquito, Vector and Disease Control Assessment (Area 1)." (The SFE is \$17.25)

II. Consider the Ordering of Services and Levy of the Assessments for Fiscal Year 2016-2017 for the "Mosquito Control and Disease Prevention Assessment (Area 2)" and Ordering the Levy of Assessments for the Fiscal Year 2016-2017 for the "Mosquito, Vector and Disease Control Assessment (Area 2)." (The SFE is \$24.40)

III. Staff and Consultant Response to Public Questions- There were no questions from the public.

- e) Close Public Hearing - Return to Regular Board of Trustees Meeting- President Morgan closed the Public Hearing at 1:51 P.M.
- f) Consider Adoption of Resolution #2016-05 Approving Final Engineer's Report. Confirming Diagram and Assessment, and Ordering the Levy of the Mosquito, Vector and Disease Control Assessment (Area 1) for Fiscal Year 2016-2017. A motion was made by Secretary Mower and seconded by Vice President Marler and it was agreed unanimously to adopt Resolution #2016-05 Approving Final Engineer's Report. Confirming Diagram and Assessment, and Ordering the Levy of the Mosquito, Vector and Disease Control Assessment (Area 1) for Fiscal Year 2016-2017.
- g) Consider Adoption of Resolution #2016-06 Approving Final Engineer's Report. Confirming Diagram and Assessment, and Ordering the Levy of the Mosquito, Vector and Disease Control Assessment (Area 2) for Fiscal Year 2016-2017. A motion was made by Secretary Mower and seconded by Vice President Marler and it was agreed unanimously to adopt Resolution #2016-06 Approving Final Engineer's Report. Confirming Diagram and Assessment, and Ordering the Levy of the Mosquito, Vector and Disease Control Assessment (Area 2) for Fiscal Year 2016-2017.
- h) Discussion and/or approval to authorize the District Manager to do one of the following as recommended by the SMVCD District counsel: Work with the Veteran's museum to ensure that the donation will further the mission of the District as described by District counsel or Authorize the District Manager to prepare a surplus auction and sell the

proposed vehicle to the highest bidder. The District Manager stated while in correspondence with our District counsel regarding the donation of the surplus vehicle to the Veteran's museum, he advised staff that the Mosquito and Vector Law requires that every sale of property shall be to the highest bidder, and the Board shall publish notice of the sale pursuant to §6066 of the Government Code. However, the law allows for a district to "donate any surplus real or personal property to any public agency or nonprofit organization (Health & Safety Code §204190(c).) This provision only allows this donation if it is a type that furthers a public purpose of the District. Therefore staff is requesting the authorizing to work with the Veteran's museum in light of this new information to ensure that the donation furthers the District purpose. If no such resolution can be found, then staff would alternatively be provided the authorization to surplus the vehicle per Health and Safety Code §201419(c). Staff Recommendation is to authorize staff to work with the Veteran's Museum to ensure that the donation furthers the District purpose and if no such resolution is possible, alternatively authorize staff to surplus the vehicle to the highest bidder. **A motion was made by Secretary Mower and seconded by Trustee McNamara and it was agreed unanimously to authorize the District Manager to do one of the following as recommended by the SMVCD District counsel: Work with the Veteran's museum to ensure that the donation will further the mission of the District as described by District counsel or Authorize the District Manager to prepare a surplus auction and sell the proposed vehicle to the highest bidder.**

13. New Business:

- a) Consider Adoption of Resolution 2016-07 to levy the District's 1996 Mosquito and Vector Control Assessment for Fiscal Year 2016-17. The maximum amount allowed per single family resident is \$7.02 but will be levied at \$0. The District Manager stated this item is intended to memorialize the fact that the District is not levying any money or any assessment under the 1996 Assessment, but keeping the assessment viable should it be needed sometime in the future. It is the staff's recommendation to adopt Resolution 2016-07 to levy the District's 1996 Mosquito and Vector Control Assessment for Fiscal Year 2016-17 at \$0. **A motion was made by Vice President Marler and Seconded by Trustee Dondero and it was agreed unanimously to adopt Resolution 2016-07 to levy the District's 1996 Mosquito and Vector Control Assessment for Fiscal Year 2016-17. The maximum amount allowed per single family resident is \$7.02 but will be levied at \$0.**

- b) Discussion and/or Approval to Adopt Shasta Mosquito and Vector Control District 2016-2017 Fiscal Year Budget for District Service Area 1 in the amount of \$2,339,234. The District Manager stated the budget process began in January with the issuance of the Budget Calendar. Staff then met and built departmental budget needs; with the first draft being presented to the Finance Committee in April. The Committee and staff met several times since and presented the proposed draft budget to the Board and the public at the May Board meeting. Health and Safety Code section 2070(a) provides that on or before August 1st of each year, the Board of Trustees shall adopt a final budget. Staff recommendation is to Adopt the 2016-2017 Fiscal Year Budget for District Service Area 1 in the amount of \$2,339,234; Adopt Shasta Mosquito and Vector Control District 2016-2017 Fiscal Year Budget for District Service Area 2 in the amount of \$195,147 and to Approve Resolution 2016-08 Adopting Shasta Mosquito and Vector Control District Fiscal Year 2016-2017 Budget for District Service Area #1 and #2 in the amount of \$3,049,381. Passage of the

budget will allow the District to continue operation through the end of the 2016-2017 fiscal year. The District Manager stated that after some review the Administrative Analyst found a mistake on the salary schedule and the amended salary schedule was in the hand out. A **motion was made by Trustee Dondero and Seconded by Secretary Mower and it was agreed unanimously to adopt the Shasta Mosquito and Vector Control District 2016-2017 Fiscal Year Budget for District Service Area 1 in the amount of \$2,339,234.**

- c) Discussion and/or Approval to Adopt Shasta Mosquito and Vector Control District 2016-2017 Fiscal Year Budget for District Service Area 2 in the amount of \$195,147. A **motion was made by Trustee Dondero and Seconded by Secretary Mower and it was agreed unanimously to adopt the Shasta Mosquito and Vector Control District 2016-2017 Fiscal Year Budget for District Service Area 2 in the amount of \$195, 147.**
- d) Discussion and/or Approval of Resolution 2016-08 Adopting Shasta Mosquito and Vector Control District Fiscal Year 2016-2017 Budget for District Service Area #1 and #2 in the amount of \$3,049,381. A **motion was made by Trustee Dondero and Seconded by Secretary Mower and it was agreed unanimously to adopt the Shasta Mosquito and Vector Control District 2016-2017 Fiscal Year Budget for District Service Area #1 and # 2 in the amount of \$3,049.381.**
- e) Discussion and/or adoption of Resolution No. 2016-09 establishing the Appropriation Limit for the 2016-2017 Fiscal Year: The District Manager stated that Article XIII B of the California Constitution requires that certain special districts establish an annual Appropriations Limit. The Shasta MVCD's Appropriations Limit for Fiscal year 2015-2016 as adopted by Shasta Mosquito and Vector Control District was \$4,060,048. The 2016-2017 Appropriation Limit is being calculated using County of Shasta statistics and is \$4,266,094. A **motion was made by Secretary Mower and seconded by Trustee McNamara and it was agreed unanimously to adopt Resolution No. 2016-09 establishing the Appropriation Limit for the 2016-2017 Fiscal Year.**
- f) Discussion and/or approval to authorize the District Manager to sign a one year agreement with Kcoe Isom to perform the following services for the 2015-2016 audit year: The Annual Report of Financial Transactions of Special Districts- State Controller Report Audit the financial statements of the governmental activities and each major fund in accordance with Governmental Auditing Standards GASB 68 calculations and posting in the information in the financial statements and footnote. At a cost not to exceed \$12,500 from account # 34806-Auditing: The District Manager stated Every year the District is required to file an independent audit; this audit will communicate to the District the following significant findings from the audit: The auditor's view about qualitative aspects of the District's significant accounting practices, significant difficulties, uncorrected misstatements, disagreements with management, other findings, material corrected misstatements, and representations from management. This is the sixth year working with Kcoe Isom. Staff recommends authorizing the District Manager to sign the required documents to engage Kcoe Isom to provide the listed services; the annual audit, GASB 68 calculations and postings and the State Controller report at a cost not to exceed \$12,500 from account # 34806- Auditing. The District Manager stated that we will be going to RFP in the fall as KCoe Isom is going in a different direction with their CPA services. A **motion was made by Vice-President Marler and seconded by Secretary Mower and it was agreed unanimously to authorize the District Manager to sign a one year agreement**

with Kcoe Isom to perform the following services for the 2015-2016 audit year: **The Annual Report of Financial Transactions of Special Districts- State Controller Report Audit the financial statements of the governmental activities and each major fund in accordance with Governmental Auditing Standards GASB 68 calculations and posting in the information in the financial statements and footnote. At a cost not to exceed \$12,500 from account # 34806-Auditing.**

- g) Discussion and/or Approval for District Manager to attend the Mosquito and Vector Control Association of California (MVCAC) Summer Meeting July 22, 2016 in Santa Ana, CA in an amount not to exceed \$800 from the following Accounts #35900 Travel Expenses, #35950 Travel/Lodging and #35949 Travel/Meals. The District Manager stated the MVCAC Summer Meeting in Santa Ana, CA is an educational and networking opportunity that consists of meetings concerning legislative and regulatory information, as well as opportunities to exchange information with other professionals who engage in efforts that protect public health through mosquito and vector control. The District Manager serves on the MVCAC IT Committee, Regulatory Affairs Committee and is the Sacramento Valley Regional Representative on the Board. **A motion was made by Trustee McNamara and seconded by Trustee Dondero and it was agreed unanimously to approve the District Manager to attend the Mosquito and Vector Control Association of California (MVCAC) Summer Meeting July 22, 2016 in Santa Ana, CA in an amount not to exceed \$800 from the following Accounts #35900 Travel Expenses, #35950 Travel/Lodging and #35949 Travel/Meals.**
- h) Discussion and/or approval to solicit bids and approval to provide the District Manager with authorization to purchase from the lowest responsible bidder the following mosquito control products (recognizing that the items noted with an asterisk "*" are currently sole source products-Altosid products are "fixed price" products) The District Manager will provide an itemized accounting of the awarded bidders at the July Board meeting in an amount not to exceed \$162,680 from account #32100-Agricultural/Pesticides. The District Manager stated The District strives to reduce pesticide purchases to (2) per year to reduce processing and administration time used during the purchasing procedures. This purchase represents the first of two expected during the 2016-2017 fiscal year. The staff recommends approval for the authorization for the District Manager to solicit bids and purchase mosquito control products in an amount not to exceed \$162,680 from the lowest responsible bidder. This will leave \$67,320 for the District's second pesticide purchase which is anticipated to occur in February 2017. This expenditure will account for 70% of the balance in account #32100-Agricultural/Pesticides. This will leave 30% remaining of the budget account balance. **A motion was made by Secretary Mower and seconded by Trustee McNamara and it was agreed unanimously to approve to solicit bids and approval to provide the District Manager with authorization to purchase from the lowest responsible bidder the following mosquito control products (recognizing that the items noted with an asterisk "*" are currently sole source products-Altosid products are "fixed price" products) The District Manager will provide an itemized accounting of the awarded bidders at the July Board meeting in an amount not to exceed \$162,680 from account #32100-Agricultural/Pesticides.**

13. Trustee Comments, Requests for Future Agendas Items and/ or Staff Actions: *The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency situation exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board*

determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Vice President Marler stated she will be out of the area through July 4th.

14. ADJOURNMENT –

Upcoming Events and SMVCD Office Schedule:

- July 19, 2016 SMVCD Regular Board of Trustees Meeting (SMVCD Boardroom)
- August 3, 2016 Rancheria Health Fair, Win River Casino
- August 16, 2016 SMVCD Regular Board of Trustees Meeting (SMVCD Boardroom)
- September 5, 2016 Holiday, Labor Day, office closed
- September 20, 2016 SMVCD Regular Board of Trustees Meeting (SMVCD Boardroom)

Upcoming Training:

- **Available anytime: web-based**, required (every 2 years) Ethics Compliance Training – AB1234 - paste the following link into browser: <http://fppc.gov/index.php?id=477>.
Once you have completed this course, be sure to print out your certificate of completion and bring a copy to the office for our files.

The Board meeting was adjourned at 2:13 p.m.

MINUTES APPROVED: _____
