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**BOARD OF TRUSTEES**

PRESIDENT  
*Stephen Morgan*  
SHASTA LAKE

VICE PRESIDENT  
*Vickie Marler*  
SHASTA COUNTY

SECRETARY  
*Larry Mower*  
ANDERSON

*Michael McNamara*  
REDDING

*Dale Dondero*  
SHASTA COUNTY

**ADMINISTRATION**  
*Peter Bonkrude, MS*  
MANAGER



## SHASTA MOSQUITO AND VECTOR CONTROL DISTRICT

19200 Latona Road, Anderson, CA 96007  
Telephone: (530) 365-3768 Fax: (530) 365-0305  
Web: [shastamosquito.org](http://shastamosquito.org)

**October 18, 2016**

### AGENDA

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, then please contact the District at (530) 365-3768 or fax at (530) 365-0305. Requests must be made as early as possible and at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

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### REGULAR MEETING OF THE BOARD OF TRUSTEES 1:00 P.M.

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda (addition and/or deletions)

If the need arises to take immediate action which won't wait until the next meeting and this need comes to staff's attention after the posting of the agenda, the Board by an affirmative vote of 4 members (or by an affirmative vote of 3 members if only 3 are present) may add this "urgency item" to the agenda and take action on the item. [See Gov't Code Section 54954.2]

#### Action Needed

4. Public Comment Period

(Note: Those wishing to address the Board should complete a Public Comment Card and provide it to the Administrative Office Manager.)

Non-Agenda Items: Anyone wishing to address the Board on items not on the agenda should do so at this time. Each presentation is limited to no more than 5 minutes.

Agenda items: Comments should be made when the agenda item is called. Each presentation is limited to no more than 5 minutes.

Public Participation: Members of the Public may address the Board of Trustees regarding items of interest that are within subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

**5. Consent Calendar –**

The following items are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- a) Minutes of the Regular Board Meeting held September 20, 2016
- b) September Payables in the amount of \$214,782.15

Action Needed

**6. Items (if any) Removed from the Consent Calendar.**

**7. Correspondence/Informational:**

- a) Shasta Mosquito and Vector Control District Financial Reports at 9/30/16
- b) California Arbovirus Surveillance Bulletin #31–Week of October 7, 2016
- c) Shasta County Pooled Investments at 8/31/16
- d) Buzz about Employees- Darcy Buckalew, Administrative Office Manager
- e) Strategic Planning Progress Report

**8. Manager’s Report**

Informational Only

**9. Department Reports**

- a) Guangye Hu, Ph.D., Assistant Manager - Operations Report
- b) John Albright, Vector Ecologist – Vector Ecology Report

Informational Only

**10. Committee Reports**

- a) Executive –
- b) Financial –
- c) Personnel –
- d) Oversight Committee Reports-Verbal Report
- e) Ad Hoc Build Committee-

**11. Old Business:**

- a) Discussion and/or approval to authorize the District Manager to contract with an Auditing services firm for a three (3) year term, beginning with the fiscal year 2016-2017 year end independent annual audit.

Action Needed

- b) Discussion and/or approval to authorize the District Manager to contract with Fire and Alarm Monitoring service for a three year term beginning November 2016.

Action Needed

**12. New Business:**

- a) Discussion and/or approval authorizing the withdrawal and wire transfer of Shasta Mosquito and Vector Control District monies from the Shasta County Treasury in an amount of \$800,000 to be deposited into the District’s Wells Fargo Banking account.

Action Needed

- b) Discussion and/or Approval to cancel the December 20, 2016 Shasta Mosquito and Vector Control District Board of Trustees meeting and give the District Manager the authority to approve and pay claims up to the limit of \$10,000 per claim including, but not limited to, US Bank-CalCard and all normal invoices during the period of November 10, 2016 through December 31, 2016.

### Action Needed

- 13.** Trustee Comments, Requests for Future Agendas Items and/ or Staff Actions: *The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda. Each presentation is limited to no more than 3 minutes.*

### 14. Adjournment

#### Upcoming Events:

- October 18, 2016 SMVCD Regular Board of Trustees Meeting (SMVCD Boardroom)
- October 26-27, 2016 MVCAC Fall Meeting, Seaside, CA
- November 11, 2016 SMVCD Office Closed in Observance of Veteran's Day
- November 15, 2016 Shasta MVCD Regular Board of Trustees Meeting (SMVCD Boardroom)
- November 24-25, 2016: SMVCD Office Closed in Observance of Thanksgiving
- December 1-2, 2016 MVCAC Planning Meeting, Sacramento, CA
- December 23-26, 2016 SMVCD Office Closed in Observance of Christmas Eve and Christmas Day

#### Upcoming Training:

- **Available anytime:** Required (every 2 years) Ethics Compliance Training – AB1234 - paste the following link into browser: <http://fppc.ca.gov/index.php?id=477>. Once you have completed this course, be sure to print out your certificate of completion and bring a copy to the office for our files.

I certify that this Agenda was posted October 13, 2016 in Accordance to the Brown Act Section 54954.2.

\_\_\_\_\_ Darcy Buckalew, Administrative Office Manager

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 19200 Latona Road, Anderson, California.