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**BOARD OF TRUSTEES**

PRESIDENT  
*Stephen Morgan*  
SHASTA LAKE

VICE PRESIDENT  
*Vickie Marler*  
SHASTA COUNTY

SECRETARY  
*Larry Mower*  
ANDERSON

*Michael McNamara*  
REDDING

*Dale Dondero*  
SHASTA COUNTY

**ADMINISTRATION**  
*Peter Bonkrude, MS*  
MANAGER



## SHASTA MOSQUITO AND VECTOR CONTROL DISTRICT

19200 Latona Road, Anderson, CA 96007  
Telephone: (530) 365-3768 Fax: (530) 365-0305  
Web: [shastamosquito.org](http://shastamosquito.org)  
**November 15, 2016**

### AGENDA

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, then please contact the District at (530) 365-3768 or fax at (530) 365-0305. Requests must be made as early as possible and at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

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### REGULAR MEETING OF THE BOARD OF TRUSTEES 1:00 P.M.

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda (addition and/or deletions)

If the need arises to take immediate action which won't wait until the next meeting and this need comes to staff's attention after the posting of the agenda, the Board by an affirmative vote of 4 members (or by an affirmative vote of 3 members if only 3 are present) may add this "urgency item" to the agenda and take action on the item. [See Gov't Code Section 54954.2]

#### Action Needed

4. Public Comment Period

(Note: Those wishing to address the Board should complete a Public Comment Card and provide it to the Administrative Office Manager.)

Non-Agenda Items: Anyone wishing to address the Board on items not on the agenda should do so at this time. Each presentation is limited to no more than 5 minutes.

Agenda items: Comments should be made when the agenda item is called. Each presentation is limited to no more than 5 minutes.

Public Participation: Members of the Public may address the Board of Trustees regarding items of interest that are within subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

**5. Consent Calendar –**

The following items are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- a) Minutes of the Regular Board Meeting held October 18, 2016
- b) October Payables in the amount of \$204,170.26

Action Needed

**6. Items (if any) Removed from the Consent Calendar.**

**7. Correspondence/Informational:**

- a) Shasta Mosquito and Vector Control District Financial Reports at 10/31/16
- b) California Arbovirus Surveillance Bulletin #44–Week of November 4, 2016
- c) VCJPA Member and Property Contingency Funds at 9/30/16
- d) CERBT at Quarter ended 9/30/16
- e) Buzz about Employees- Peter Bonkrude, District Manager
- f) Strategic Planning Progress Report-Verbal Update

**8. Manager’s Report**

Informational Only

**9. Department Reports**

- a) Guangye Hu, Ph.D., Assistant Manager - Operations Report
- b) John Albright, Vector Ecologist – Vector Ecology Report

Informational Only

**10. Committee Reports**

- a) Executive –
- b) Financial –
- c) Personnel –
- d) Oversight Committee Reports-
- e) Ad Hoc Build Committee-

**11. Old Business:**

**12. New Business:**

- a) Discussion and/or Approval for **up to** (4) district representatives to attend the 83rd American Mosquito Control Association Annual Meeting February 13-17, 2017: (San Diego, CA) in an amount **not to exceed** \$1,800 per person from the following account numbers 35950-Lodging, 35900-Transportation & Travel, 3949-Meals, 35943-Conference, and 35941-Travel Mileage.

Action Needed

- b) Discussion and/or authorization for up to four (4) District representatives attend the March 26-March 29, 2017: MVCAC Annual Conference and Exhibitor Showcase (Hyatt, San Diego, CA) at a cost not to exceed \$1,300.00 per attendee for up to four attendees from accounts #35941 Travel Mileage, #35900 Travel, #35949 Meals, #35943 Conferences and #35950 Lodging.

Action Needed

- c) Discussion and/or Approval to authorize a safety recognition award for 12 District employees at a total cost not to exceed \$1,000.00 (\$83/per) to be taken from account #35700-Special Departmental Expense.

Action Needed

- d) Discussion and/or Approval to authorize a safety recognition luncheon for fifteen District employees at a cost not to exceed \$550.00 to be taken from account #32700-Food.

Action Needed

**13.** Trustee Comments, Requests for Future Agendas Items and/ or Staff Actions: *The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda. Each presentation is limited to no more than 3 minutes.*

**14.** Adjournment

Upcoming Events:

- November 11, 2016 SMVCD Office Closed in Observance of Veteran's Day
- November 15, 2016 Shasta MVCD Regular Board of Trustees Meeting (SMVCD Boardroom)
- November 24-25, 2016: SMVCD Office Closed in Observance of Thanksgiving
- December 1-2, 2016 MVCAC Planning Meeting, Sacramento, CA
- December 20, 2016 SMVCD Regular Board of Trustees Meeting- **Cancelled**
- December 23-26, 2016 SMVCD Office Closed in Observance of Christmas Eve and Christmas Day

Upcoming Training:

- **Available anytime:** Required (every 2 years) Ethics Compliance Training – AB1234 - paste the following link into browser: <http://fppc.ca.gov/index.php?id=477>. Once you have completed this course, be sure to print out your certificate of completion and bring a copy to the office for our files.

I certify that this Agenda was posted November 10, 2016 in Accordance to the Brown Act Section 54954.2.

\_\_\_\_\_ Darcy Buckalew, Administrative Office Manager

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 19200 Latona Road, Anderson, California.