
BOARD OF TRUSTEES

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SHASTA MOSQUITO AND VECTOR CONTROL DISTRICT

19200 Latona Road, Anderson, CA 96007
Telephone: (530) 365-3768 Fax: (530) 365-0305
Web: shastamosquito.org

March 15, 2016

AGENDA

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, then please contact the District at (530) 365-3768 or fax at (530) 365-0305. Requests must be made as early as possible and at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

FINANCE COMMITTEE MEETING 12:00 P.M.

1. Review of 2016-2017 Draft Fiscal Year Budget
2. Adjournment

REGULAR MEETING OF THE BOARD OF TRUSTEES 1:00 P.M.

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda (addition and/or deletions)

If the need arises to take immediate action which won't wait until the next meeting and this need comes to staff's attention after the posting of the agenda, the Board by an affirmative vote of 4 members (or by an affirmative vote of 3 members if only 3 are present) may add this "urgency item" to the agenda and take action on the item. [See Gov't Code Section 54954.2]

Action Needed

4. Public Comment Period

(Note: Those wishing to address the Board should complete a Public Comment Card and provide it to the Administrative Office Manager.)

Non-Agenda Items: Anyone wishing to address the Board on items not on the agenda should do so at this time. Each presentation is limited to no more than 5 minutes.

Agenda items: Comments should be made when the agenda item is called. Each presentation is limited to no more than 5 minutes.

Public Participation: Members of the Public may address the Board of Trustees regarding items of interest that are within subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

5. Consent Calendar –

The following items are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- a) Minutes of the Regular Board Meeting held February 16, 2016
- b) March Payables in the amount of \$173,313.73

Action Needed

6. Items (if any) Removed from the Consent Calendar.

7. Correspondence/Informational:

- a) Shasta Mosquito and Vector Control District Financial Reports at 2/29/16
- b) Buzz about Employees- Corey Boyer, Vector Control Technician
- c) Strategic Planning Progress Report

8. Manager's Report

Informational Only

9. Department Reports

- a) Guangye Hu, Ph.D., Assistant Manager - Operations Report
- b) John Albright, Vector Ecologist – Vector Ecology Report

Informational Only

10. Committee Reports

- a) Executive –
- b) Financial –
- c) Personnel –
- d) Oversight Committee Reports-
- e) Ad Hoc Build Committee-
- f) Ad Hoc Negotiations Committee-

11. Old Business:

12. New Business:

- a) Discussion and/or Acceptance of the Independent Audit of the District's 2014-2015 financial statements. Presented by Holly L. Salisbury, CPA from KCoe Isom Certified Public Accountants.

Action Needed

- b) Discussion and/or approval to authorize the District Manager to solicit bids from contractors providing aerial reconnaissance aimed at locating unknown backyard neglected pools and water features in an amount not to exceed \$11,000.00 from account #34800- Professional and Specialized Expenses, select the lowest responsible bidder, and approval to pay the contractor for service rendered.

Action Needed

- c) Discussion and/or approval to nominate a SMVCD Board member or staff to run for Seat B on the CSDA Board of Directors. A fiscal impact will be felt, but until we account for all the required travel a firm amount is unknown.

Action Needed

- d) Discussion and/or possible nomination of a District Trustee for election to the Shasta Local Agency Formation Commission (LAFCO).

Action Needed

- e) Discussion and/or approval of the passage of a local resolution 2016-02 declaring April 17th-23rd West Nile virus and Mosquito and Vector Control Awareness Week.

Action Needed

- f) Discussion and/or approval to authorize the District Manager to create and distribute a RFP for a Building Consultant services to be utilized on a time and materials basis for reviewing both architectural plans and assisting in project management of the General Contractor.

Action Needed

- g) Discussion and/or approval for the District Manager and Assistant Manager to attend the MVCAC Quarterly Meeting in Newport Beach, CA April 28-29, 2016, in an amount not to exceed \$1150.00 from the following account numbers #35900-Travel, #35950-Lodging and #35949-Meals.

Action Needed

13. Trustee Comments, Requests for Future Agendas Items and/ or Staff Actions: *The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda. Each presentation is limited to no more than 3 minutes.*

14. Adjournment

Upcoming Events:

- March 15, 2016 SMVCD Regular Board of Trustees Meeting (SMVCD Boardroom)
- March 18-20, 2016 Popovics Home Expo, Shasta County Fair Grounds
- April 22, 2016 Earth Day Fair, Redding Rancheria, Win River Casino
- April 23-24, 2016 Whole Earth Festival, Redding City Hall, Sculpture Park
- April 30, 2016 Pet Expo, Shasta County Fair Grounds

Upcoming Training:

- **Available anytime:** Required (every 2 years) Ethics Compliance Training – AB1234 - paste the following link into browser: <http://fppc.ca.gov/index.php?id=477>. Once you have completed this course, be sure to print out your certificate of completion and bring a copy to the office for our files.

I certify that this Agenda was posted March 10, 2016 in Accordance to the Brown Act Section 54954.2.

Darcy Buckalew, Administrative Office Manager

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 19200 Latona Road, Anderson, California.