
BOARD OF TRUSTEES**PRESIDENT**

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SHASTA MOSQUITO AND VECTOR CONTROL DISTRICT

19200 Latona Road, Anderson, CA 96007
Telephone: (530) 365-3768 Fax: (530) 365-0305
Web: shastamosquito.org

June 21, 2016

PUBLIC HEARING AND REGULAR BOARD OF TRUSTEES MEETING – 1:00 P.M.

AGENDA

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, then please contact the District at (530) 365-3768 or fax at (530) 365-0305. Requests must be made as early as possible and at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

REGULAR MEETING OF THE BOARD OF TRUSTEES 1:00 P.M.

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda (addition and/or deletions)

If the need arises to take immediate action which won't wait until the next meeting and this need comes to staff's attention after the posting of the agenda, the Board by an affirmative vote of 4 members (or by an affirmative vote of 3 members if only 3 are present) may add this "urgency item" to the agenda and take action on the item. [See Gov't Code Section 54954.2]

Action Needed

4. Public Comment Period

(Note: Those wishing to address the Board should complete a Public Comment Card and provide it to the Administrative Office Manager.)

Non-Agenda Items: Anyone wishing to address the Board on items not on the agenda should do so at this time. Each presentation is limited to no more than 5 minutes.

Agenda items: Comments should be made when the agenda item is called. Each presentation is limited to no more than 5 minutes.

Public Participation: Members of the Public may address the Board of Trustees regarding items of interest that are within subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

5. Consent Calendar –

The following items are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- a) Minutes of the Regular Board Meeting held May 17, 2016
- b) June Payables in the amount of \$217,725.02

Action Needed

6. Items (if any) Removed from the Consent Calendar.

7. Correspondence/Informational:

- a) Shasta Mosquito and Vector Control District Financial Reports at 5/31/16
- b) California Arbovirus Surveillance Bulletin #14–Week of June 10, 2016
- c) Buzz about Employees- Guangye Hu, Assistant Manager
- d) Strategic Planning Progress Report
- e) Compliments to District Employees

8. Manager’s Report

Informational Only

9. Department Reports

- a) Guangye Hu, Ph.D., Assistant Manager - Operations Report
- b) John Albright, Vector Ecologist – Vector Ecology Report

Informational Only

10. Committee Reports

- a) Executive –
- b) Financial –
- c) Personnel –
- d) Oversight Committee Reports- verbal report
- e) Ad Hoc Build Committee-

11. Old Business:

- a) Staff Report from District Manager concerning the Mosquito, Vector and Disease Control Assessment for District Area 1.
- b) Staff Report from District Manager concerning the Mosquito, Vector and Disease Control Assessment for District Area 2.
- c) Legal Notice of Public Hearing
- d) **Open Public Hearing to:**
 - I. Consider the Ordering of Services and Levy of the Assessments for Fiscal Year 2016-2017 for the “Mosquito Control and Disease Prevention Assessment (Area 1)” and Ordering the Levy of Assessments for the Fiscal Year 2016-2017 for the “Mosquito, Vector and Disease Control Assessment (Area 1).” (The SFE is \$17.25)
 - II. Consider the Ordering of Services and Levy of the Assessments for Fiscal Year 2016-2017 for the “Mosquito Control and Disease Prevention Assessment (Area 2)” and Ordering the Levy of Assessments for the Fiscal

III. Staff and Consultant Response to Public Questions

- e) **Close Public Hearing** - Return to Regular Board of Trustees Meeting
- f) Consider Adoption of Resolution #2016-05 Approving Final Engineer’s Report. Confirming Diagram and Assessment, and Ordering the Levy of the Mosquito, Vector and Disease Control Assessment (Area 1) for Fiscal Year 2016-2017.

Action Needed

- g) Consider Adoption of Resolution #2016-06 Approving Final Engineer’s Report. Confirming Diagram and Assessment, and Ordering the Levy of the Mosquito, Vector and Disease Control Assessment (Area 2) for Fiscal Year 2016-2017.

Action Needed

- h) Discussion and/or approval to authorize the District Manager to do one of the following with the proposed vehicle donation as recommended by the SMVCD District counsel:
 - (1) Work with the Veteran’s museum to ensure that the donation will further the mission of the District as described by District counsel
 - Or
 - (2) Authorize the District Manager to prepare a surplus auction and sell the proposed vehicle to the highest bidder.

Action Needed

12. New Business:

- a) Consider Adoption of Resolution #2016-07 to levy the District’s 1996 Mosquito and Vector Control Assessment for Fiscal Year 2016-17. The maximum amount allowed per single family resident is \$7.02 but will be levied at \$0.

Action Needed

- b) Discussion and/or approval to adopt the Shasta Mosquito and Vector Control District 2016-2017 Fiscal Year Budget for District Service Area 1 in the amount of \$ 2,339,234.

Action Needed

- c) Discussion and/or approval to adopt the Shasta Mosquito and Vector Control District 2016-2017 Fiscal Year Budget for District Service Area 2 in the amount of \$195,147.

Action Needed

- d) Discussion and/or approval to Resolution 2016-08 Adopting Shasta Mosquito and Vector Control District Fiscal Year 2016-2017 Budget for District Area #1 and #2 in the amount of \$ 3,049,381.

Action Needed

- e) Discussion and/or Approval of Resolution No. 2016-09 establishing the Appropriation Limit for the 2016-2017 Fiscal Year.

Action Needed

- f) Discussion and/or Approval to authorize the District Manager to sign a one year agreement with Kcoe Isom to perform the following services for the 2015-2016 audit year: The Annual Report of Financial Transactions of Special Districts- State Controller Report, Audit the financial statements of the governmental activities and each major fund

in accordance with Governmental Auditing Standards, GASB 68 calculations and posting of the information in the financial statements and footnote. At a cost not to exceed \$12,500 from account # 34806-Auditing

Action Needed

- g) Discussion and/or Approval for District Manager to attend the Mosquito and Vector Control Association of California (MVCAC) Summer Meeting July 22, 2016 in Santa Ana, CA in an amount not to exceed \$800 from the following Accounts #35900 Travel Expenses, #35950 Travel/Lodging and #35949 Travel/Meals.

Action Needed

- h) Discussion and/or Approval to solicit bids and approval to provide the District Manager with authorization to purchase from the lowest responsible bidder the following mosquito control products (recognizing that the items noted with an asterisk "*" are currently sole source products-Altosid products are "fixed price" products) The District Manager will provide an itemized accounting of the awarded bidders at the July Board Meeting. In an amount not to exceed **\$162,680** from account #32100 Agricultural/Pesticides.

Product	Amount
Fourstar 180 (larvicide)	1100 briquets
Vectolex WDG (larvicide)*	96 lbs
Natular G30 (larvicide)*	1400 lbs
MetaLarv*	1200 lbs
VectoMax FG (larvicide)*	2000 lbs
Perm X UL 30-30	220 gallons
Bti 12AS*	10 gallons
BVA oil	55 gallons
Zenivex (fixed price)	150 gallons
Altosid SR-20 (fixed price)	15 gallons

Action Needed

- 13.** Trustee Comments, Requests for Future Agendas Items and/ or Staff Actions: *The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda. Each presentation is limited to no more than 3 minutes.*

14. Adjournment

Upcoming Events:

- June 15-18, 2016 Shasta District Fair, Shasta County Fair Grounds
- June 21, 2016 SMVCD Regular Board of Trustees Meeting (SMVCD Boardroom)
- July 4, 2016 Office Closed in Observance of Independence Day
- July 19, 2016 SMVCD Regular Board of Trustees Meeting (SMVCD Boardroom)

Upcoming Training:

- **Available anytime:** Required (every 2 years) Ethics Compliance Training – AB1234 - paste the following link into browser: <http://fppc.ca.gov/index.php?id=477>. Once you have completed this course, be sure to print out your certificate of completion and bring a copy to the office for our files.

I certify that this Agenda was posted June 16, 2016 in Accordance to the Brown Act Section 54954.2.

Darcy Buckalew, Administrative Office Manager

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 19200 Latona Road, Anderson, California.