
BOARD OF TRUSTEES

PRESIDENT
Vacant

VICE PRESIDENT
Vickie Marler
SHASTA COUNTY

SECRETARY
Larry Mower
ANDERSON

Michael McNamara
REDDING

Dale Dondero
SHASTA COUNTY

Ann Morningstar
SHASTA LAKE

ADMINISTRATION
Peter Bonkrude, MS
MANAGER



**SHASTA MOSQUITO AND VECTOR CONTROL
DISTRICT**

19200 Latona Road, Anderson, CA 96007
Telephone: (530) 365-3768 Fax: (530) 365-0305
Web: shastamosquito.org

January 17, 2017

AGENDA

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, then please contact the District at (530) 365-3768 or fax at (530) 365-0305. Requests must be made as early as possible and at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

**REGULAR MEETING OF THE BOARD OF TRUSTEES
1:00 P.M.**

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda (addition and/or deletions)

If the need arises to take immediate action which won't wait until the next meeting and this need comes to staff's attention after the posting of the agenda, the Board by an affirmative vote of 4 members (or by an affirmative vote of 3 members if only 3 are present) may add this "urgency item" to the agenda and take action on the item. [See Gov't Code Section 54954.2]

Action Needed

4. Public Comment Period

(Note: Those wishing to address the Board should complete a Public Comment Card and provide it to the Administrative Office Manager.)

Non-Agenda Items: Anyone wishing to address the Board on items not on the agenda should do so at this time. Each presentation is limited to no more than 5 minutes.

Agenda items: Comments should be made when the agenda item is called. Each presentation is limited to no more than 5 minutes.

Public Participation: Members of the Public may address the Board of Trustees regarding items of interest that are within subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

5. Consent Calendar –

The following items are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- a) Minutes of the Regular Board Meeting held November 15, 2016
- b) November Payables in the amount of 232,907.90
- c) December Payables in the amount of \$103,868.10

Action Needed

6. Items (if any) Removed from the Consent Calendar.

7. Correspondence/Informational:

- a) Shasta Mosquito and Vector Control District Financial Reports at 11/30/16
- b) Shasta Mosquito and Vector Control District Financial Reports at 12/31/16
- c) California Arbovirus Surveillance Bulletin #50–Week of December 16, 2016
- d) CSDA training- Board members and Staff
- e) Strategic Planning Progress Report
- f) Payment in lieu of Abatement
- g) Trustee training day
- h) Building Project Update-Verbal

8. Manager’s Report

Informational Only

9. Department Reports

- a) Guangye Hu, Ph.D., Assistant Manager - Operations Report
- b) John Albright, Vector Ecologist – Vector Ecology Report

Informational Only

10. Committee Reports

- a) Executive –
- b) Financial –
- c) Personnel –
- d) Oversight Committee Reports-
- e) Ad Hoc Build Committee-

11. Old Business:

12. New Business:

- a) Discussion and/or Approval to deposit VCJPA ERMA dividend, Workers’ Compensation and Liability program retrospective adjustment refund check for the following amount: \$17,310.00.

Action Needed

- b) Discussion and/or possible nomination of a District Trustee to serve as an alternate member to the Shasta Local Agency Formation Commission (LAFCO).

Action Needed

- c) Discussion and/or Approval for two District representatives (hotel and meals for one paid by VCJPA) to attend the 2017 VCJPA Annual Workshop and the VCJPA Board of Directors' Meeting – Embassy Suites, Walnut Creek, March 2-3, 2017: in an amount not to exceed \$715.00 from account #35900 Trans/Travel, account #35949 Trans/Meals and account #35950 Trans/Lodging.

Action Needed

- d) Discussion and/or approval authorizing the withdrawal and wire transfer of Shasta Mosquito and Vector Control District monies from the Shasta County Treasury in an amount of \$500,000 to be deposited into the District's Wells Fargo Banking account.

Action Needed

- e) Discussion and/or approval to solicit bids and approval to provide the District Manager with authorization to **purchase and pay** from the lowest responsible bidder the following mosquito control products (recognizing that the items noted with an asterisk "*" are currently **sole source** products-Altosid/Zenivex products are "fixed price" products) Some of these products or amounts may change dependent on the bidding process. The District Manager will provide an itemized accounting of the awarded bidders by the March Board Meeting.

Product	Amount
Perm-X UL 30-30	110 gallons
Altosid Liquid SR-20	5 gallons
VectoMax FG (larvicide)*	1000 lbs
Natular G30 (larvicide)*	2000 lbs

In an amount not to exceed **\$59,000.00** from account #032100-Agricultural/Pesticides.

Action Needed

- f) Discussion and/or Approval of the Draft 2016 SMVCD Annual Report.

Action Needed

- g) Discussion and/or approval to authorize the District Manager to solicit bids, select the lowest responsible bidder, and pay for a 2017 midsize/compact pickup truck at cost not to exceed \$30,000 from the District's Fixed Asset Replacement Reserve acct# 7700-05.

Action Needed

- h) Discussion, nomination and election of District Board of Trustees' Officers for 2017.

Action Needed

- i) Approval and/or discussion to have the Board President select 2017 members for the following standing committees: Executive Committee, Finance Committee, Personnel Committee.

Action Needed

13. Trustee Comments, Requests for Future Agendas Items and/ or Staff Actions: *The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda. Each presentation is limited to no more than 3 minutes.*

14. Adjournment

Upcoming Events:

- January 16, 2017 SMVCD Office Closed in Observance of Martin Luther King Day
- January 17, 2017 SMVCD Regular Board of Trustees Meeting (SMVCD Boardroom)
- February 13-17, 2017 83rd AMCA Annual Meeting, San Diego, CA
- February 13, 2017 SMVCD Office Closed in Observance of Lincoln's Birthday
- February 20, 2017 SMVCD Office Closed in Observance of President's Day
- February 21, 2017 SMVCD Regular Board of Trustees Meeting (SMVCD Boardroom)
- March 2-3, 2017 VCJPA Annual Workshop, Walnut Creek, CA
- March 26-29, 2017 MVCAC Annual Conference, San Diego, CA

Upcoming Training:

- **Available anytime:** Required (every 2 years) Ethics Compliance Training – AB1234 - paste the following link into browser: <http://fppc.ca.gov/index.php?id=477>. Once you have completed this course, be sure to print out your certificate of completion and bring a copy to the office for our files.

I certify that this Agenda was posted January 12, 2017 in Accordance to the Brown Act Section 54954.2.

_____ Darcy Buckalew, Administrative Office Manager

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 19200 Latona Road, Anderson, California.